Booking Kit

SAMPLE (REDACTED) — Calendar Invite Structure

Revival Audit Discovery Call — Choose Your Slot

Slot 1: Tuesday, 10:00 CET
25 minutes · Online (Zoom/Meet link in .ics)

Slot 2: Thursday, 14:00 CET
25 minutes · Online (Zoom/Meet link in .ics)

Reminder Schedule

- **24h reminder:** Confirmation + agenda
- **12h reminder:** Gentle reminder
- **3h reminder:** Final reminder + link

Response Handling

- Reschedule templates (if buyer needs to move)
- No-show follow-up (if buyer misses)
- Consistent handling across reps